AREA _ ACTION PLAN COMPETITION & EVENT PLAN

| Competition or Event: | | Date of Competition: | |
|----------------------------------|---------|----------------------|--|
| Event Director: | | Phone Number: | |
| | | | |
| FACILITY & EVENT CONTACTS | S: | | |
| NAME | ROLE | PHONE NUMBER | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| | | | |
| | | | |
| COMMITTEE ASSIGNMENTS: COMMITTEE | CHAIR | PHONE NUMBER | |
| 1. | CHAIR | F HONE NUMBER | |
| 2. | | | |
| | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| | | | |
| VOLUNTEER GROUPS: | | | |
| GROUP | CONTACT | PHONE NUMBER | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

6.

COMPETITION SUMMARY FORM

| Competition or Ev | ent: | Date of Competition: | | |
|-----------------------|------------------------|-----------------------|-------------------|--|
| Event Director: | | Event Site: | | |
| PARTICIPATION TEAM | SUMMARY: | NUMBER OF ATHLETES | Number of Coaches | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Number of | Athletes | | | |
| | Coaches | | | |
| | Volunteers | | | |
| | Total Participants | | | |
| COMPETITION S | | ommonto rogardina tha | competition | |
| Flease iliciuue Si | ignificant notes of Co | omments regarding the | e competition. | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Please submit the Competition Summary Form within 30 days of the event, along with copies of registration mailings, event schedule or program and heat sheets if not already received by the State Office.

COMPETITION BUDGET WORKSHEET

| Competition or Event: | Date of Competition: | | | | |
|--------------------------------------|----------------------|----------|--|--|--|
| Event Director: | Event Site: | | | | |
| Develope | D-0 : | A 0=1141 | | | |
| REVENUE: | PROJECTED | ACTUAL | | | |
| Businesses/Individuals/Organizations | | | | | |
| Fundraising Events (see page 8) | | | | | |
| Letters of Solicitation | | | | | |
| Merchandise or Product Sales | | - | | | |
| Special Events | | | | | |
| Sponsor an Athlete | | | | | |
| Games Fees (Teams to Area Account) | | | | | |
| In-kind Donations | | | | | |
| Merchandise Sales | | | | | |
| Other (please list) | | | | | |
| *Total Revenue | | | | | |
| | | | | | |
| Expenses: | PROJECTED | ACTUAL | | | |
| Awards | | | | | |
| Equipment | | | | | |
| Facility Rental | | | | | |
| Lodging | | | | | |
| Meals | | | | | |
| Merchandise | | | | | |
| Postage | | | | | |
| Printing | | | | | |
| Subsidies to Teams | | | | | |
| Travel | | | | | |
| Volunteer Identification/Recognition | | | | | |
| Other (please list) | | | | | |
| *Total Expe | anses | - | | | |

^{*}Total Revenue from each competition should be combined and carried over to the appropriate line items on the Area Budget Summary on page 6.

^{**}Total Expenses from each competition should be carried over individually to the appropriate line items on the Area Budget Summary on page 6. Note additional information is needed if you provide subsidies to teams.