

**SPECIAL OLYMPICS MINNESOTA
YOUNG PROFESSIONALS BOARD**

**ARTICLE I
NAME**

The name of this group shall be Special Olympics Minnesota Young Professionals Board (“SOMN YPB”).

**ARTICLE II
MISSION AND PURPOSE; TERM YEAR**

Section 1. Mission

Young Professionals Board (SOMN YPB) members are entrepreneurial, ambitious individuals dedicated to advancing the efforts of Special Olympics Minnesota through volunteering, fundraising, creating community awareness and engaging young professionals.

Section 2. Work Plan

The Work Plan is an annual strategy document created to set the vision and goals for the SOMN YPB’s Term Year. The Work Plan will be drafted by the Executive Committee and confirmed by a majority vote of the SOMN Board at the second meeting of the Term Year.

Section 3. Term Year

SOMN YPB’s year will begin on January 1 and end on the next succeeding December 31st (each such interval, a “Term Year”).

**ARTICLE III
MEMBERS**

Section 1. Number of Members

The SOMN YPB shall consist of not less than three, and not more than 30, young professionals (each a “Member”).

Section 2. Selection

a. Candidates for SOMN YPB membership will be proposed by the existing members of SOMN YPB and confirmed by a majority of the Vice President, President, and Sarah Lee, or other current SOMN Employee.

b. Process: The President, in consultation with the Executive Committee (President, VP, Secretary, SOMN Employee), is responsible for developing and implementing the process by which candidates for SOMN YPB membership are selected.

Section 3. Term and Eligibility of Membership

a. Members shall serve for one Term Year. There is no restriction on the number of consecutive Term Years a Member may serve as long as the Member otherwise remains eligible to serve on the SOMN YPB, provided that each Member must be reappointed to the SOMN YPB for each successive Term Year. A Member may seek reappointment to the SOMN YPB by completing a process outlined by the Term President. The determination of whether a Member will be reappointed for a successive Term Year will be made by a majority vote of the Executive Committee.

- b. Members must attend nine out of the twelve regular meetings of the SOMN YPB held virtually or in person.
- c. There is a yearly contribution of \$50 per SOMN YPB member, which will be pro-rated for members joining mid-term as determined by the Executive Committee. The yearly contribution needs to be paid by the February meeting of the Term Year.
- d. All members are required to fulfill the commitments outlined in the annual Work Plan.
- e. Except as determined by the SOMN Staff, no person may be appointed to serve on the SOMN YPB if such person will be over 40 years of age as of the first day of the Term Year for which the person is being appointed.

Section 4. Vacancies and Removal of Members

- a. A Member who is absent from two consecutive regular meetings of the SOMN YPB may, at the discretion of the Executive Committee, be removed from the SOMN YPB, provided, however, that notice of such intention is given to that Member at least 10 days prior to a meeting of the Executive Committee at which such action will be considered. Such Members may petition or may appear, or both, in opposition to such action.
- b. Any midyear vacancy in the SOMN YPB may be filled following a selection process established by the Executive Committee at its discretion.

ARTICLE IV BOARD MEETINGS

Section 1. Regular Meetings

Regular meetings of the SOMN YPB shall be held monthly each Term Year. The first meeting of each Term Year shall be held in January and shall be the Annual Meeting, and each other regular meeting shall occur approximately each month thereafter. Within such guidelines, the Executive Committee shall determine the date, time, and place of each regular meeting of the SOMN YPB for the applicable Term Year. The date, time, and place of the Annual Meeting will be selected by the Executive Committee elected to serve for the applicable Term Year, and such date must be announced by the December meeting. The date and time of each regular meeting for a Term Year must be announced at the Term Year's Annual Meeting. In all cases, the date, time, and place of each regular meeting is subject to change upon reasonable notice given by the Executive Committee.

Section 2. Special Meetings

Special meetings of the SOMN YPB may be called at any time by the President, by the Vice President/President-Elect in the absence or disability of the President, or upon the written request of four or more Members delivered to the President. Such meeting shall be held on such date, and at such time and place as shall be designated in the notice of the meeting by the person or persons calling the meeting, provided that (a) the Members must be permitted to attend the special meeting by means of remote communication pursuant to which all meeting attendees can speak and hear each other, and (b) at least five days' prior notice must be given to the Members.

Section 3. Quorum and Vote at Meetings; Conduct

A majority of the Members then serving shall be necessary and sufficient to constitute a quorum for the transaction of business, and the act of a majority of the Members present shall be the act of the SOMN YPB (unless a greater vote is required by these Bylaws). Voting by proxy shall not be permitted.

ARTICLE V EXECUTIVE COMMITTEE

Section 1. Executive Committee

The officers of the SOMN YPB shall be a President, Vice President/President-Elect, Current Staff of Special Olympics Minnesota Chair and any such other officers as the SOMN YPB may elect.

- a. The officers shall exercise such powers and perform such duties as generally pertains to the offices in which they serve and as expressly provided in these Bylaws.
- b. Members of the SOMN YPB may hold only one elected position at a time unless otherwise determined by the SOMN Staff and General Committee.
- c. Current members of the executive committee are as follows:
 1. **President** - Peter Carey
 2. **Vice President**- Ali Sauer
 3. **Secretary** - Danielle LeBreck
 4. **SOMN Staff Member** - Sarah Richardson-Lee

Section 2. Election and Term of Office.

- a. If a SOMN YPB member is interested in running for an Executive Committee position, the member shall email the current President and SOMN staff member by the November meeting.
- b. Officers shall be selected annually and able to serve for up to two Term Years. Officers are selected by the SOMN YPB and confirmed by a majority of the Members at the last regular meeting of a Term Year to serve in the next-succeeding Term Year. Should the Members reject the single slate, the current Executive Committee will meet to determine how to proceed.
- b. Officers shall take office at the Annual Meeting of the Term Year for which they were elected (or as soon thereafter as they are selected) for terms of one Term Year. Officers thereafter shall serve until their successors shall have been elected and qualified or until earlier death, resignation, or removal.
- c. If there are no Executive Committee candidates for the next term year at the time of voting, the SOMN YPB can vote to keep the current Executive Committee in their positions.

Section 3. Resignation, Removal, and Vacancies.

- a. Members of the Executive Committee may only be removed at the discretion of the SOMN Staff or 75% vote by members of the YPB at official meeting.
- b. Any officer may resign at any time by delivering a written resignation to the SOMN Staff. Any vacancy occurring in any office shall be filled by a majority vote of the remainder of the Executive Board after consultation with the SOMN Staff and the Nominating Committee.

Section 4. President

The President is responsible for the SOMN YPB's Strategic Plan and Vision. The President shall have general responsibility for the management of the affairs of the SOMN YPB, subject to the direction and authority of the SOMN Staff, shall ensure that all orders and resolutions of the SOMN YPB are carried into effect, and shall preside at all meetings of the SOMN YPB. The President shall serve as the Committee Chair of the Executive Committee.

Section 5. Vice President

In the absence of the President or in the event of his or her inability or refusal to act, the Vice President shall perform the duties of the President and, when so acting, shall have all powers of, and be subject to all the restrictions upon, the President. The Vice President shall act as the liaison between the Committee Chairs and the Executive Committee, holding those Chairs accountable and providing oversight and support as necessary. The Vice President is responsible for maintaining the budget and expenses of the YPB including, but not limited to, the collection of Member dues.

Section 6. Secretary

The Secretary shall record or cause to be recorded all proceedings of the meetings of the SOMN YPB. These minutes, as well as agendas, shall be provided to all Members. The Secretary is responsible for scheduling of meetings, maintaining the SOMN YPB's roster and documents, with the help and guidance of the President and VP.

Section 8. Past President

The Past President shall serve in an advisory role and as a consultant to the members of the Executive Committee and the SOMN YPB as needed. The Past President shall have no voting rights as a member of the Executive Committee but will have voting rights in his or her capacity as a Member.

ARTICLE VI COMMITTEES

Section 1. Executive Committee.

The Executive Committee shall be composed of the President, Vice President, Secretary, and the individuals holding those offices will serve on the Executive Committee for so long as they hold such offices. The Past President shall be a non-voting member.

Section 2. Other Committees.

- a. The SOMN YPB may establish one or more committees or task forces. Such committees or task forces may be established for such purposes and have such powers as the Executive Committee may provide. Committees to be established at the direction of the executive committee.
- b. The core committees will be as follows:
 - b. Golf Tournament Committee
 1. The responsibility of the golf tournament committee will be to prepare for and host the annual golf tournament. Committee members will take steps to secure

ARTICLE VII SUPERSEDING DETERMINATIONS OF SOMN STAFF

All provisions of these Bylaws, and all activities of the SOMN YPB, are subject to the ultimate authority of the SOMN President and the SOMN Board of Directors and their designees (collectively, "SOMN Staff"). To the extent an order of the SOMN Staff contradicts the provisions of these Bylaws, the order of the SOMN Staff governs.

ARTICLE VIII

AMENDMENTS OF BYLAWS

These Bylaws may be amended or repealed in whole or in part by the affirmative vote of two-thirds of the Members present at any duly convened meeting of the SOMN YPB; provided, however, that written notice thereof, stating the date, time, place, and purpose for such meeting shall be given at least 14 days prior to the meeting.