



## DONOR PRIVACY POLICY

*Effective date: April 24, 2018*

Except as explained below, Special Olympics Minnesota, Inc. (“SOMN”) will not sell, share or trade our donors' names or personal information (“Donor Information”) with any other entity, nor will we send mailings to our donors on behalf of other organizations. The purposes for which we use Donor Information are described below. We reserve the right to change and update this Donor Privacy Policy at any time, and such updated versions will be posted on our website.

This policy applies to all Donor Information received by SOMN in connection with charitable contributions, including but not limited to information received in any hard copy format; submitted through any electronic means such as through a website, via email or by facsimile transmission; or as communicated verbally to any representative of SOMN. To the extent any donations are processed through a third-party service provider, Donor Information will only be used for purposes necessary to process the donation or as described in this Donor Privacy Policy.

### **Types of Donor Information**

We collect and maintain the following types of Donor Information:

- Contact information, including name, organization, complete address, phone number, and email;
- Date(s) and amount(s) of contribution;

We do not keep payment information, such as credit card numbers, expiration dates, or security codes. That information is passed to our electronic payment processing company before being deleted from our system.

### **Sharing Your Information**

If you donate to SOMN to support the participation of someone you know in an event benefiting SOMN, such as a Polar Plunge or the Unified Dance Marathon, we may share your name, your email address, the amount you donated and the date you donated with the participant upon their request.

If your employer matches charitable contributions made by you, we may share your contact information and information about your gift with your employer to meet their requirements and receive their matching donation.

You may opt out of allowing us to do so by indicating your gift is anonymous when you donate, or by contacting [donor.services@somn.org](mailto:donor.services@somn.org) and request that your giving records be made anonymous. If



you request that your giving records be made anonymous, we will maintain your information as described above, but we will not share your information with third parties.

All gifts will be used in accordance with donor intent. Except as stated above, Donor Information will be provided in response to external requests only if we obtain your permission beforehand or if Donor Information is subject to legally authorized and enforceable requests by government agencies or courts. Donor requests for privacy, anonymity or confidentiality will be honored.

SOMN is a not-for-profit corporation in the State of Minnesota organized under IRS regulation 501(c)(3) and accredited by Special Olympics International ("SOI"). This policy shall not be interpreted to apply to SOI nor any other authorized and accredited Special Olympics Program other than SOMN. For information regarding SOI, please visit [www.specialolympics.org](http://www.specialolympics.org).